

THE SECRETARY

Memorandum of Understanding

The purpose of this Memorandum is to clarify the relationship between the U.S. Department of Education (the Department) and the National Assessment Governing Board (the Board). Particular, but not sole, attention is directed toward specifying how the Board may, to the maximum extent permitted by law, exercise its functions, powers and duties independent of the Secretary and the other offices and officers of the Department.

The Department and the Board recognize that authority for the Board derives from the authorizing legislation for the National Assessment of Educational Progress (NAEP). It is further recognized that the NAEP legislation contains requirements intended to guide the relationship between the Department and the Board. See 20 U.S.C. Section 1221e-1(i). Among these requirements, the NAEP legislation provides that:

- o The Board shall formulate the policy guidelines for the National Assessment.
- o The Secretary shall report to the Board at regular intervals on the Department's action to implement the decisions of the Board.
- Not to exceed 10 percent of the NAEP appropriation may be used for administrative expenses of the Board and to carry out its functions.
- o In the exercise of its functions, powers and duties, the Board shall hire its own staff and shall be independent of the Secretary and the other offices and officers of the Department of Education.
- o The Secretary may appoint, at the direction of the Board...not more than 6 technical employees to administer [20 U.S.C. Section 1221e-1(i)...under an excepted appointing authority].
- o The Secretary and the Board shall ensure at all times that the membership of the Board reflects regional, racial, gender and cultural balance and that it exercises its independent judgment, free from inappropriate influences and special interests.
- As vacancies occur, new members of the Board shall be appointed by the Secretary from among at least three individuals who are nominated by the Board.

Page 2 - Memorandum of Understanding

o For the purposes of its administrative functions, the Board shall have the authorities authorized by the Federal Advisory Committee Act and shall be subject to the open meeting provisions of that law.

In furtherance of these requirements, the Board and the Department mutually agree to be guided by the following principles:

- o That the Board will exercise its functions, powers and duties independent of the Secretary and the other offices and officers of the Department of Education to the extent permitted by applicable law.
- o That the Department will make every reasonable attempt to implement the policy-setting actions of the Board.
- o That in any instance where Board policy-setting actions are in conflict with other policies of the Department or the Administration, or when they cannot be accomplished, the Department and the Board will seek mutually satisfactory resolutions.
- o That the Board and the Department will act to keep free and open communications between them, assuring that responsible officers are fully informed on a timely basis.
- o That insofar as possible, within constraints of applicable Executive Branch procedures, the Department will facilitate communications between the Board and the Congress, the NAEP contractor, and the Executive Branch offices.

In furtherance of these principles, the Department and the Board agree to the following actions:

- (1) Each fiscal year, the Secretary shall allot to the Board the Board's annual allocation, which will be available to the Board to perform its functions and duties, as determined by the Board. Such allotment shall generally be made on a quarterly basis. The Board shall comply with Departmental funds and personnel ceiling control procedures and requirements and provide such reports as the Secretary may reasonably require to account for the use and expenditure of such funds.
- (2) The Secretary of Education shall, to the extent consistent with the Constitution, and applicable law and Executive Branch procedures, delegate to the National Assessment Governing Board, with provision for redelegation, the following authorities:
 - (a) the authority to appoint excepted service personnel as

Page 3 - Memorandum of Understanding

provided under Section 406(i)(5)(C)(iii) of the General Education Provisions Act;

- (b) the authority to obligate funds;
- (c) the authority to sign notices for publication in the Federal Register and the Commerce Business Daily;
- (d) the authority to accept gifts, bequests and devises of property, both real and personal, for the purpose of aiding or facilitating the work of NAGB, as provided under Section 421 of the Department of Education Organization Act, in accordance with Departmental procedures established in the June 4, 1991 memorandum to Executive Officers from the Director of the Budget Systems Division with respect to cash contributions and, with respect to noncash gifts, with the concurrence of the Office of the General Counsel;
- (e) the authority to obtain the services of experts and consultants as provided under Section 402 of the Department of Education Organization Act;
- (f) the authority to make, enter into, and perform contracts, leases, or other similar transactions as provided under Section 415 of the Department of Education Organization Act;
- (g) the authority to review and approve for publication or public dissemination, articles, reports, brochures, speeches, books and other documents prepared by the Board and its staff.
- (3) Except as provided in subparagraph (b), the Department shall provide administrative support services to the Board in accordance with applicable law, rules, regulations, policies and procedures. In providing administrative support services, the Department shall follow its own policies and procedures until the Board adopts alternative policies and procedures that are approved by the appropriate authorities.
- (a) With respect to personnel matters, the Department shall provide advice and support services to the Board.
- (b) With respect to contract matters, the Department shall provide advice to the Board, but the Board shall be responsible for the performance of contracting functions.

of Education

March 4, 1992

Governing Board



THE SECRETARY

MEMORANDUM

TO

National Assessment Governing Board

FROM

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The Secretary

SUBJECT

Delegation of Authority

I. DELEGATION

Under the authority vested in me by section 412 of the Department of Education Organization Act (DEOA), Public Law 96-88 (20 U.S.C. 3472 et. seg)., I hereby delegate to you the authority to sign notices for publication in the Federal Register and the Commerce Business Daily. Unless otherwise noted in future delegations of authority, legislative amendments to the authority delegated herein are included in the scope of this delegation.

II. RESERVATIONS

This delegation is only for programs and activities within your administrative authority.

III. REDELEGATION

You may redelegate this authority, and authorize further redelegation.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon certification by the Department's Principal Delegation Control Officer and supersedes any previous delegation of this authority.

<u> </u>	Lawar Alexarde
0	Lamar Alexander
OGC Clearance	CERTIFIED DATE: 3/6/92
3/4/92	Departmental Decesations Control Officer
Date	Control Number



THE SECRETARY

TO

National Assessment Governing Board

FROM

The Secretary

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II. RESERVATIONS

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III. REDELEGATION

You may redelegate this authority, and authorize further redelegation.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon certification by the Department's Principal Delegation Control Officer and supersedes any previous delegation of this authority.

Lamar Alexander

Departmental Delegations Control Officer



THE SECRETARY

TO

National Assessment Governing Board

FROM

The Secretary

SUBJECT

Delegation of Authority

DELEGATION

Under the authority vested in me by section 412 of the Department of Education Organization Act (DEOA), Public Law 96-88 (20 U.S.C. 3472 et. seg)., I hereby delegate to you the authority to make, enter into, and perform contracts, leases, or other similar transactions in furtherance of the functions and responsibilities of the National Assessment Governing Board, as provided under section 415 of the Department of Education Organization Act, 20 U.S.C. 3475. Unless otherwise noted in future delegations of authority, legislative amendments to the authority delegated herein are included in the scope of this delegation.

II. RESERVATIONS

This delegation does not include the authority to award or enter into grants.

III. REDELEGATION

You may redelegate this authority, and authorize further redelegation.

IV. CERTIFICATION AND EFFECTIVE DATE

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OGC Clearance

3/4/92

Lamar Alexander

CERTIFIED DATE: BY

Departmental pelegations Control Office:

Control Number



THE SECRETARY

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TO

National Assessment Governing Board

FROM

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The Secretary

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I. DELEGATION

Under the authority vested in me by section 412 of the Department of Education Organization Act (DEOA), Public Law 96-88 (20 U.S.C. 3472 et. seq)., I hereby delegate to you the authority to obligate funds allocated and allotted to the National Assessment Governing Board. Unless otherwise noted in future delegations of authority, legislative amendments to the authority delegated herein are included in the scope of this delegation.

II. RESERVATIONS

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III. REDELEGATION

You may redelegate this authority, and authorize further redelegation.

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Departmental Delegations Control Officer



THE SECRETARY

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National Assessment Governing Board

FROM

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The Secretary

SUBJECT :

Delegation of Authority

I. DELEGATION

Under the authority vested in me by section 412 of the Department of Education Organization Act (DEOA), Public Law 96-88 (20 U.S.C. 3472 et. seq)., I hereby delegate to you the authority:

- A. Under section 401(a) of the DEOA, to perform the personnel functions necessary to appoint and fix the compensation of officers and employees to carry out the functions of the National Assessment Governing Board in accordance with Title 5 of the Code of Federal Regulations.
- B. To appoint excepted service personnel, in accordance with section 406(i)(5)(C)(iii) of the General Education Provisions Act, 20 U.S.C. 1221e-1(i)(5)(C)(iii), as amended by section 3401 of the Hawkins-Stafford Elementary and Secondary School Improvement Amendments of 1988, Public Law 100-297.
- C. To obtain the services of experts and consultants, as provided under section 402 of the DEOA, 20 U.S.C. 3462.

Unless otherwise noted in future delegations of authority, legislative amendments to the authorities delegated herein are included in the scope of this delegation.

II. RESERVATIONS

None.

III. REDELEGATION

You may redelegate this authority, and authorize further redelegation.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon certification by the Department's Principal Delegation Control Officer and supersedes all previous delegations of these authorities.

Departmental Delegations Control Offices

Control Number



UNITED STATES DEPARTMENT OF EDUCATION THE SECRETARY

MEMORANDUM

TO :

National Assessment Governing Board

FROM

: The Secretary

SUBJECT :

Delegation of Authority

Under the authority vested in me by the Ethics in Government Act, Public Law 95-521, as amended; by Executive Order 12674 of April 12, 1989, Principles of Ethical Conduct for Government Officers and Employees, as modified, and any Executive order that is a successor in function to E.O. 12674; and by the Department of Education Organization Act (DEOA), 20 U.S.C. section 3481, Public Law 96-88, section 421, I hereby delegate the authority described below. Unless otherwise noted in future delegations of authority, amendments to the existing authority delegated herein are included within the scope of this delegation.

I. DELEGATION

Subject to the reservations described in section II, I hereby delegate to you the authority--

- a. To make determinations to waive a conflict of interest in accordance with 18 U.S.C. section 208(b) (34 CFR section 73.30) for the Executive Director and other personnel carrying out the functions, powers and duties of the National Assessment Governing Board (NAGB).
- b. To solicit, accept, hold, administer, and utilize gifts, bequests, and devises of money, property, both real and personal, or unconditional gifts of services, for the purpose of aiding or facilitating the work of NAGB, as provided under section 421 of the DEOA, 20 U.S.C. section 3481 and section 408(a)(3) of the General Education Provisions Act, 20 U.S.C. section 1221e-3(a)(3), in accordance with Departmental procedures established in the June 4, 1991 memorandum to Executive Officers from the Director of the Budget Systems Division with respect to cash contributions and, with respect to non-cash gifts, with the concurrence of the Office of the General Counsel.

II. RESERVATIONS

The authority under this delegation may not be exercised without concurrence by the Office of the General Counsel.

Page 2

III. REDELEGATION

You may redelegate this authority; however, it may not be delegated below the Executive Director of NAGB. No further redelegation is permitted.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon certification by the Department's Principal Delegation Control Officer and supersedes all previous delegations of these authorities.

CERTIFIED DATE: 3/6/92

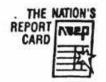
CERTIFIED DATE: 3/6/92

CERTIFIED DATE: 3/6/92

Control Officer

EA/ER-A/2

Control Number



National Assessment of Educational Progress

MEMORANDUM

TO

Executive Committee

FROM

National Assessment Governing Board

SUBJECT

Delegation of Authority

Under the authority vested in the Secretary, and delegated to the National Assessment Governing Board, by the Ethics in Government Act, Public Law 95-521, as amended; by Executive Order 12674 of April 12, 1989, Principles of Ethical Conduct for Government Officers and Employees, as modified, and any Executive order that is a successor in function to E.O. 12674; and by the Department of Education Organization Act (DEOA), 20 U.S.C. section 3481, Public Law 96-88, section 421, the Board hereby delegates the authority described below. Unless otherwise noted in future delegations of authority, legislative amendments to the existing authority delegated herein are included within the scope of this delegation.

I. DELEGATION

Subject to the reservations described in section II, the Board hereby delegates to you the authority--

- A. To make determinations to waive a conflict of interest in accordance with 18 U.S.C. section 208(b) (34 CFR section 73.30) for the Executive Director and other personnel carrying out the functions, powers and duties of the National Assessment Governing Board (NAGB).
- b. To solicit, accept, hold, administer, and utilize gifts, bequests, and devises of property, both real and personal, for the purpose of aiding or facilitating the work of NAGB, as provided under section 421 of the DEOA, 20 U.S.C. section 3481, in accordance with Departmental procedures established in the June 4, 1991 memorandum to Executive Officers from the Director of the Budget Systems Division with respect to cash contributions and, with respect to non-cash gifts, with the concurrence of the Office of the General Counsel.

II. RESERVATIONS

The authority under this delegation may not be exercised without concurrence by the Office of the General Counsel.

Page 2

III. REDELEGATION

Subject to the reservations herein, you may redelegate this authority; however, it may not be delegated below the Executive Director of NAGB. No further redelegation is permitted.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon signing and supersedes all previous delegations of these authorities.

Richard A. Boyd

Chairman

National Assessment Governing Board

3-1-92 Date



National Assessment of Educational Progress

MEMORANDUM

TO

Executive Committee

FROM

National Assessment Governing Board

SUBJECT

Delegation of Authority

I. DELEGATION

Under the authority vested in the Secretary, and delegated to the National Assessment Governing Board, by section 412 of the Department of Education Organization Act (DEOA), Public Law 96-88 (20 U.S.C. 3472 et. seg)., the Board hereby delegates to you the authority:

- A. Under section 401(a) of the DEOA, to perform the personnel functions necessary to appoint and fix the compensation of officers and employees to carry out the functions of the National Assessment Governing Board in accordance with Title 5 of the Code of Federal Regulations.
- B. To appoint excepted service personnel, in accordance with section 406(i)(5)(C)(iii) of the General Education Provisions Act, 20 U.S.C. 1221e-1(i)(5)(C)(iii), as amended by section 3401 of the Hawkins-Stafford Elementary and Secondary School Improvement Amendments of 1988, Public Law 100-297.
- C. To obtain the services of experts and consultants, as provided under section 402 of the DEOA, 20 U.S.C. 3462.

Unless otherwise noted in future delegations of authority, legislative amendments to the authorities delegated herein are included in the scope of this delegation.

II. RESERVATIONS

Approval of initial appointments and initial compensation of staff is reserved to the National Assessment Governing Board.

III. REDELEGATION

Subject to the reservations herein, you may redelegate this authority, and authorize further redelegation.

Page 2

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon signing and supersedes all previous delegations of these authorities.

ichard A. Boyd

Chairman

National Assessment Governing Board

3-6-92

Date



National Assessment of Educational Progress

MEMORANDUM

TO

Executive Committee

FROM

National Assessment Governing Board

SUBJECT

Delegation of Authority

DELEGATION

Under the authority vested in the Secretary, and delegated to the National Assessment Governing Board, by section 412 of the Department of Education Organization Act (DEOA), Public Law 96-88 (20 U.S.C. 3472 et. seg)., the Board hereby delegates to you the authority to obligate funds allocated and allotted to the National Assessment Governing Board. Unless otherwise noted in future delegations of authority, legislative amendments to the authority delegated herein are included in the scope of this delegation.

II. RESERVATIONS

None.

III. REDELEGATION

You may redelegate this authority, and authorize further redelegation.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon signing and supersedes any previous delegation of this authority.

Richard A. Boyd

Chairman

National Assessment

Governing Board

3-6-92 Date



National Assessment of Educational Progress

MEMORANDUM

TO

Executive Committee

FROM

National Assessment Governing Board

SUBJECT

Delegation of Authority

I. DELEGATION

Under the authority vested in the Secretary, and delegated to the National Assessment Governing Board, by section 412 of the Department of Education Organization Act (DEOA), Public Law 96-88 (20 U.S.C. 3472 et. seq)., the Board hereby delegates to you the authority to make, enter into, and perform contracts, leases, or other similar transactions in furtherance of the functions and responsibilities of the National Assessment Governing Board, as provided under section 415 of the Department of Education Organization Act, 20 U.S.C. 3475. Unless otherwise noted in future delegations of authority, legislative amendments to the authority delegated herein are included in the scope of this delegation.

II. RESERVATIONS

This delegation does not include the authority to award or enter into grants.

III. REDELEGATION

You may redelegate this authority, and authorize further redelegation.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon signing and supersedes any previous delegation of this authority.

Richard A. Boyd

Chairman

National Assessment Governing Board

3-6-92

Date



National Assessment of Educational Progress

MEMORANDUM

TO

Executive Committee

FROM

National Assessment Governing Board

SUBJECT

Delegation of Authority

I. DELEGATION

Under the authority vested in the Secretary, and delegated to the National Assessment Governing Board, by section 412 of the Department of Education Organization Act (DEOA), Public Law 96-88 (20 U.S.C. 3472 et. seg)., the Board hereby delegates to you the authority to review and approve for publication or public dissemination articles, reports, brochures, speeches, books and other documents prepared by the National Assessment Governing Board and its staff. Unless otherwise noted in future delegations of authority, legislative amendments to the authority delegated herein are included in the scope of this delegation.

II. RESERVATIONS

None.

III. REDELEGATION

You may redelegate this authority, and authorize further redelegation.

IV. CERTIFICATION AND EFFECTIVE DATE

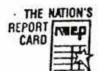
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Chairman

National Assessment

Governing Board

3-1-92



National Assessment of Educational Progress

MEMORANDUM

TO

Executive Committee

FROM

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National Assessment Governing Board

SUBJECT

Delegation of Authority

I. DELEGATION

Under the authority vested in the Secretary, and delegated to the National Assessment Governing Board, by section 412 of the Department of Education Organization Act (DEOA), Public Law 96-88 (20 U.S.C. 3472 et. seg)., the Board hereby delegates to you the authority to sign notices for publication in the Federal Register and the Commerce Business Daily. Unless otherwise noted in future delegations of authority, legislative amendments to the authority delegated herein are included in the scope of this delegation.

II. RESERVATIONS

This delegation is only for programs and activities within your administrative authority.

III. REDELEGATION

You may redelegate this authority, and authorize further redelegation.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon signing and supersedes any previous delegation of this authority.

Richard A. Boyd

Chairman

National Assessment Governing Board

3-6-92 Date



National Assessment of Educational Progress

MEMORANDUM

TO

Executive Director

FROM

Executive Committee

SUBJECT

Delegation of Authority

Under the authority vested in the Secretary, and delegated to the National Assessment Governing Board, by the Ethics in Government Act, Public Law 95-521, as amended; by Executive Order 12674 of April 12, 1989, Principles of Ethical Conduct for Government Officers and Employees, as modified, and any Executive order that is a successor in function to E.O. 12674; and by the Department of Education Organization Act (DEOA), 20 U.S.C. section 3481, Public Law 96-88, section 421, the Executive Committee hereby delegates the authority described below. Unless otherwise noted in future delegations of authority, legislative amendments to the existing authority delegated herein are included within the scope of this delegation.

I. DELEGATION

Subject to the reservations described in section II, the Executive Committee hereby delegates to you the authority to make determinations to waive a conflict of interest in accordance with 18 U.S.C. section 208(b) (34 CFR section 73.30) for the personnel carrying out the functions, powers and duties of the National Assessment Governing Board (NAGB).

II. RESERVATIONS

The authority under this delegation may not be exercised without concurrence by the Office of the General Counsel. Authority to make determinations to waive a conflict of interest for the Executive Director is reserved to the Chairman of the Executive Committee.

III. REDELEGATION

This authority may not be redelegated.

IV. CERTIFICATION AND EFFECTIVE DATE

This delegation is effective upon signing and supersedes all previous delegations of these authorities

3-6-92

Chairman

Executive Committee

National Assessment of Educational Progress

MEMORANDUM

TO

Executive Director

FROM

Executive Committee

SUBJECT

Delegation of Authority

I. DELEGATION

Under the authority vested in the Secretary, and delegated to the National Assessment Governing Board, by section 412 of the Department of Education Organization Act (DEOA), Public Law 96-88 (20 U.S.C. 3472 et. seg)., the Executive Committee hereby delegates to you the authority:

- A. Under section 401(a) of the DEOA, to perform the personnel functions necessary to appoint and fix the compensation of officers and employees to carry out the functions of the National Assessment Governing Board in accordance with Title 5 of the Code of Federal Regulations.
- B. To appoint excepted service personnel, in accordance with section 406(i)(5)(C)(iii) of the General Education Provisions Act, 20 U.S.C. 1221e-1(i)(5)(C)(iii), as amended by section 3401 of the Hawkins-Stafford Elementary and Secondary School Improvement Amendments of 1988, Public Law 100-297.
- C. To obtain the services of experts and consultants, as provided under section 402 of the DEOA, 20 U.S.C. 3462.

Unless otherwise noted in future delegations of authority, legislative amendments to the authorities delegated herein are included in the scope of this delegation.

II. RESERVATIONS

Approval of initial appointments and initial compensation of staff is reserved to the National Assessment Governing Board. Performance appraisal and award determinations for the Executive Director will be signed by the Chairman of the Executive Committee as both rating and approval official. Approval of major changes in job classification and position descriptions is reserved to the Executive Committee.

III. REDELEGATION

Subject to the reservations herein, you may redelegate this authority, and authorize further redelegation.

Page 2

IV. CERTIFICATION AND EFFECTIVE DATE

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Richard A Chairman

Executive Committee

3-6-92



National Assessment of Educational Progress

MEMORANDUM

TO

Executive Director

FROM

Executive Committee

SUBJECT

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Richard A. Boyd

Chairman

Executive Committee

3-6-92



National Assessment of Educational Progress

MEMORANDUM

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Executive Director

FROM

Executive Committee

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Chairman

Executive Committee

3-6-92 Date



National Assessment of Educational Progress

MEMORANDUM

TO

Executive Director

FROM

Executive Committee

SUBJECT

Delegation of Authority

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Chairman

Executive Committee

3-6-92



National Assessment of Educational Progress

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Executive Director

FROM

Executive Committee

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Richard'A' Chairman

Executive Committee

3-6-92 Date